THE GLADYS KRIEBLE DELMAS FOUNDATION

Venetian Research Program
for Individual Scholars - U.S.

Grant Application Instructions

Please review the Venetian Research Program Guidelines before completing the following application. You can click "Save Application" and log out of the system, keeping your application as a draft, and return to it before submitting. Please do not submit your application until it is fully completed.

Applications must be submitted by **December 15 at 11:59 EST.**

Through this application, you will provide your references with a link where they can add their **Letters of Recommendation**. We advise completing this step early in your drafting process to give your references sufficient time to add their letters to your application. Letters can be added to both draft applications and submitted applications. Letters of Recommendation will be accepted through December 31.

Project Information

Project Name*
Name of Project

Character Limit: 250

Request Amount*
For research inside the Veneto (Venice and the former Venetian Empire): maximum request $20,000

For returning grantees applying for research outside the Veneto: maximum request $3,000

Character Limit: 20

Start Date*
Enter the approximate start date of your proposed stay. If a grant is awarded, travel dates can still be modified.

Character Limit: 10

End Date*
Enter the approximate end date of your proposed stay

Character Limit: 10

Length of Proposed Stay*

Total number of weeks (Please only enter the digits. E.g., 2.5)

Character Limit: 5

Location*

Please note that only past grantees may apply for research **outside** of the Veneto (Venice and the former Venetian Empire)

Character Limit: 250

Research Institutions to be Visited*

Please note that grantees will be responsible for checking the accessibility of the institutions relevant to their projects before confirming travel dates and requesting their grant payment.

Character Limit: 400

Additional Applicant Information

Citizenship*

Please choose one of the following:

Choices
- US Citizen
- Permanent Resident of the US

Highest Degree Earned*

Character Limit: 50

Year Conferred*

Character Limit: 4

PhD Candidates Only

If you are a PhD candidate, please indicate the date when you fulfilled all course work.

Character Limit: 10

Curriculum Vitae*

Please upload your current CV

File Size Limit: 2 MB

Project Proposal - Narrative

Narrative*

Please provide a project proposal which explains the significance of your project and includes (not exceeding 7,000 characters):

1. a detailed study plan, citing library and archival sources where possible;

2. an estimate of the time needed with respect to the project's method and/or goals;

3. a summary of previous work done by the candidate; and

4. a description of the relationship of the proposed project to previous work done by others in the field, with relevant bibliography

Character Limit: 7000

Language Proficiency*

Please state your proficiency in the necessary languages

Character Limit: 750

Additional Applications*

Please disclose all other grant applications made for this project. NOTE: This information is kept confidential.

Applicants are required to notify the Foundation immediately upon receipt of any other grant. The Foundation allows two options to grantees who receive another grant for the same research project: 1) accept ½ of the Delmas award and the full amount of the other grant 2) accept ½ of the other award and the full amount from the Delmas Foundation.

Character Limit: 750

Project Proposal - Budget

Transportation (Flight/Ground)*
Character Limit: 20

Lodging*
Character Limit: 20

Food*
Character Limit: 20

Research Expenses*

Expenses for photography, microfilming, museum access, and internal transportation may be part of the amount requested if they are specific and verifiable.

Character Limit: 20

Other

Please specify in the budget notes. For example, travel health insurance.

Character Limit: 20

Total*

Character Limit: 20

Budget Notes

Please provide any necessary details regarding the amounts listed above.

Character Limit: 500

Letters of Recommendation - Contact Information

Please provide the names, titles, phone numbers, and email addresses of your professional references.

Three letters of recommendation are required for stays of five weeks or more. Only two letters of recommendation are required for shorter stays.

Please note, in the subsequent questions marked "Letter of Recommendation #1, #2 and #3" there is an email form with which you must contact your references and invite them to add their confidential recommendations to your application.

1st Reference Name*

Character Limit: 100

1st Ref. Professional Title + Institution where the title is held*

Character Limit: 150

1st Ref. Phone Number*

Character Limit: 20

1st Ref. Email Address*

Character Limit: 100

2nd Reference Name*

Character Limit: 100

2nd Ref. Professional Title + Institution where the title is held*

Character Limit: 150

2nd Ref. Phone Number*
Character Limit: 20

2nd Ref. Email Address*
Character Limit: 100

3rd Reference Name
Required only for stays of five weeks or more.

Character Limit: 100

3rd. Ref. Professional Title + Institution where the title is held
Character Limit: 150

3rd Ref. Phone Number
Character Limit: 20

3rd Ref. Email Address
Character Limit: 100

Letter of Recommendation #1, #2, #3

Email - Reference #1, #2, #3*
Please enter the email address of your first reference below, then click "Compose Email."

In this email, please
1. include your name in the subject line
2. notify your reference that an email is coming from the Foundation. This message will provide a link to our online form where the letter of recommendation can be added.

Below are generic instructions that you may copy and paste into your email if you would like to use them:

You will receive an email today from the Gladys Krieble Delmas Foundation which will include a link. This link will direct you to a page the Foundation has created where you can add your letter. The application deadline is December 16; however, you may add your letter up until December 31. The Foundation can be reached at info@delmas.org or (212) 687-0011 should you have any issues with this process.

Character Limit: 254

Application Submission

Don't Forget to Click Submit!

Please be sure all of the above information is correct and complete before clicking "Submit Application." Proposals cannot be edited after submission. Applications must be submitted by the December 15 due date. Letters of recommendation will be accepted through December 31.

Thank you.